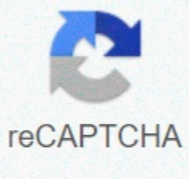




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Which of these is not a permanent account

Accounting uses multiple financial accounts to organize and retain financial information relating to business transactions. The accounts are either permanent or temporary. The type of account is very important because certain activities during the accounting cycle affect temporary accounts more than permanent ones. For example, the month-end close process focuses on temporary accounts rather than permanent ones. A permanent account holds financial information for multiple accounting periods. The information stays in the account until moved by an accountant to another account. Examples include asset, liabilities and equity accounts. The information in these accounts includes items owned by the business, claims against assets and retained earnings or common stock issued by the company, respectively. The balance sheet reports all information from a company's permanent accounts. The statement "information as of" signifies financial data relates to a specific time period, such as month or year. Essentially, the balance sheet reports financial information as a snapshot in time. The value of most permanent accounts will typically change after this date. The statement informs shareholders about the date of information, which provides insight into a company's value at a given time. Permanent accounts do not close at the end of each month. In reality, permanent accounts receive information from temporary accounts during the close process. For example, all revenue, cost of goods sold and expense accounts close to retained earnings, a permanent account. This allows a company to report how much retained earnings increased through the profits earned by the business. Permanent accounts do not typically carry this label in the general ledger. Accountants simply know and define the accounts by the information they retain. In some businesses, accountants may group accounts by their type in the general ledger. For example, all asset accounts are one group and liability accounts another. This makes it easier to prepare financial statements at month end using a trial balance report. With all the recent scandal, fake pages built by Russian trolls, constant political fights and the continuous time suck that Facebook has become in our everyday lives, more and more people are deleting the social media app altogether. But it's not as easy as just removing the app from your phone or blocking it from your computer; as we have learned through a number of Congressional testimonies, a Facebook profile leaves a deeper, longer lasting impression on the Internet than most people know. Below are the steps for properly deleting your Facebook profile and adding more time (and privacy) to your daily life. One of the greatest things about Facebook is that it allowed you to easily connect with people you may have lost touch with that you wish you hadn't lost touch with over the course of your life. Well, by leaving Facebook you'll also lose your easy connection to them as well. So first contact all of the friends who are actual friends and let them know you are leaving and how they can contact you in the future. Because you don't want to lose touch with them just because you're done with Facebook. Next, delete the Facebook app from all your devices. Your profile will still be working and live, but you will want to begin the purge of being able to access it easily from all devices even after you have deleted your profile... as you may always be able to start a new Facebook profile someday in the future. So wipe it off all cell phones, tablets or any other piece of technology that has a Facebook app. Now it's time to get to the deletion of your profile and account. You'll have to log in to Facebook online and into your own account first, obviously. Then you will have to go to the Facebook profile deletion page, which can be reached via this web address: You can also type it directly into your browser and hit enter to reach the page. Once on the delete my account page, you will be told that if you delete the page, you will lose everything that has ever been saved on it the whole time you are using Facebook, meaning it will be gone forever, like life before Facebook ever existed. You will have to consider this for however long you want and then click the button that says delete my account beneath the prompt. Just when you think it's over after you click the Delete My Account button, you will be forced to log into Facebook again using what you thought was your old account information. Do it so that you can continue the process and goal of ultimately deleting your whole Facebook profile and account. Obviously, don't click the create new account button directly below the login. Though it shows how much Facebook wants you to stay. You will then be taken to another page, which has what is known as a captcha code. It's a bunch of jumbled numbers and letters that weed out bots who might be trying to delete your account. It will ask you to type the letters in the captcha into a box or if you can't read them, listen to the code by clicking on a button that will play it for you and type what you hear into the box. You can always generate a new captcha code if you can't read the one the system gives you. After you enter the Captcha code this time, it's for real. Click "OK," and you will be redirected to a new page that will let you know your Facebook account has actually been deleted. Though it may take up to 14 days for it to be permanently deleted. Whatever you do, don't set up a new Facebook account during this time, even though it may be tempting. Go on about your life now that you have untethered yourself from Facebook. Which can be a tremendous waste of time for a lot of people. While the social media platform does a tremendous amount of good, it also has some things in it and on it that are not great for people on a daily basis. You've done something amazing, and you should be proud of yourself. Now just don't get drawn into another app on your phone... Published on July 27, 2021 During the pandemic, video conferencing replaced in-person meetings and has now become the standard option for business meetings. Over the past 17 months, most workers have gotten past the video conferencing learning curve with Zoom or Microsoft Teams (or their platform of choice). But just as with in-person meetings, attention can wax and wane. Some say we're just not used to staring at ourselves so much on the screen. Instead of fixating on that, try employing smart video conferencing etiquette, or you may risk indiscretions that will flag you as a slacker.Put the Pro in ProfessionalAfter more than a year of fine-tuning, here are the new rules of video conferencing etiquette.1. Mute Your Mobile and Other DevicesThe first video conference etiquette you need to know is muting your other devices. Just as in the pre-COVID days, someone's obnoxious ring tone blaring Taylor Swift's newest single in the middle of a meeting is also an annoyance if it happens during a Zoom meeting and so is the inevitable fumbling to turn off the sound. Even the apologies to the group get tiresome.Also, when notifications are activated on the computer that you're using for the meeting, the incoming message takes over the audio and you'll miss out on snippets of the conversation. Be sure to eliminate this possible faux pas.2. Dress the PartWhile working from home, you may have fallen into the habit of slipping on your comfiest T-shirt each day. Hey, no judgments! But before you log on to your video conference, try to make an effort with your appearance.Depending on your company culture and the importance of your meeting, consider dressing the part of the professional whom you wish to project. It will help you feel more self-assured, and others will likely take you more seriously.For women, wear light make-up, put on earrings, and make sure your blouse is crisply pressed. For men, show up freshly shaved. Wearing a crisp collared shirt in a solid color will usually suffice. Pro Tip: Stay away from wearing white or black, unless those colors look great on you. Consider wearing light blue or brown instead.3. Stage Your WorkspaceHave you noticed the backdrops of experts interviewed on news shows? Bookshelves and photographs are carefully curated, and no busy-patterned furniture or artwork is in sight.Take note of what appears behind you when you choose the location of your video conferences. Files of junk mail on the table or stacks of folded laundry on the couch will convey more about your personal life than you care to share. Make sure you remove clutter from the camera's eye, and present a tidy, orderly workspace to your colleagues, coworkers, and bosses.4. Put Some Thought Into Lighting and Perspectivebe aware that in a video conference, your computer camera can actually make you look up to ten pounds heavier depending on where you sit. But you can easily drop those added pounds by moving back from the screen to diminish the wide-angle distortion.Frame your head on the screen by tilting the screen up or down. Also, it's best to not place yourself in front of a window or bright light, which makes you appear in shadow. Instead, face the light source, moving it (or yourself) until you have a flattering amount of illumination. You can also purchase some small spotlights that allow you to add light as needed.Pro Tip: If your lights add too much redness to your skin, consider counter-balancing with a green filter.Remember That Half of Life Is Showing Up5. Arrive on TimeIn the old days of in-person meetings, it was nearly impossible to slip in late into a meeting unnoticed. In today's video conferences, logging in late still shows poor form. Instead, strive to arrive five minutes early and get yourself settled.Once the meeting is underway, the host may be less attentive about late arrivals waiting to be let in. Diverting the host's attention away from the meeting with a tardy entry request is the ultimate giveaway that you didn't honor the schedule. If you don't want a black mark against you, log in on time. 6. Turn on Your VideoFew people like to see their face on the screen, but buck up and turn on your camera in video conferences. In most cases, it's better to be a face on a screen than a name in a blank square. Your statements will be more memorable when other meeting attendees can see you.If you need to turn off the video, either because of a poor connection, some commotion in the room, or a need for a quick break, give a short explanation via the chat feature. Then, go back on video as soon as you're able.Pro Tip: Keep your explanation for your departure pithy. "Sorry! Doorbell rang. Back in five" says it all. Be sure to honor what you say in chat and really do return in five minutes.7. Plan Ahead Before Sharing Your ScreenDon't be one of those people who makes everyone else wait as you click through folders in search of a document. That's just poor video conferencing etiquette. If you know you'll need to share a document or video on your screen, prepare by pulling it out of its folder and onto your desktop. Also, clean up the files and folders on your desktop to reduce clutter and facilitate easy access. Close other programs like chat, calendar notifications, and email. Disable pop-up notifications to ensure there'll be no unforeseen distractions.Be sure to remind the host before the meeting that you'll need them to activate the screen-sharing function. Show courtesy once you're finished by hitting "stop share" to return to the screen with participants.Attend to the Pesky Details8. Make Sure That Meetings Remain Right-SizedWith the easy accessibility of video conferencing, it can be tempting to extend the meeting invitation beyond the core group and include everyone peripherally involved in a project. But just as with in-person meetings, the more people involved, the more unwieldy the meeting becomes.Use good judgment when asking others to sit through a video conference so that you don't needlessly take up others' time and so that participants can be fully engaged.9. Remember to "Unmute" Before You SpeakMost of us are likely able to count on one hand the number of video conferences when someone didn't have to be reminded, "You're on mute!" Forgetting to unmute before speaking has become one of the most common missteps in video conferencing. Show everyone your impeccable video-conferencing poise by managing your mute feature with flawless control.10. Stay on Point to Keep the Meeting Length in CheckAs with in-person meetings, an agenda with assigned time limits for discussions remains necessary to keep a meeting focused. Data shows, however, that video conferencing can actually reduce meeting time. Reasons include the elimination of commuting time and the ability to screen share and annotate to keep everyone on task.Additionally, side conversations are virtually impossible with video conferencing now that you can no longer have back-and-forth exchanges with the person beside you.Pro Tip: If you're running the meeting, let attendees know in advance the protocol for the chat feature. Is it okay for them to "chat among themselves" or not? (See point 11, as well.)Talking Has a Time and a Place11. Chat AppropriatelyJust like side conversations or texting in an in-person meeting, the use of the chat feature during a video conference can be disrespectful unless it's directed to all participants. Hence, it's good video conferencing etiquette to mind your use of the chat.At the start of the meeting, you may want to ask the host if it's alright for participants to use the chat feature. This allows them to disable it if they choose. Used appropriately, it can be a helpful tool to clarify or amplify an earlier point once the conversation has moved on or to let the group know that you need to sign off early (and why).12. Use the "Raise Hand" Feature to Avoid InterruptionsThe slight lag in many video conferences can result in speaking over another person if you attempt to jump into a conversation. To avoid this awkward interruption, indicate when you have something to add to the discussion with the raise-your-hand feature that signals the host you would like to speak. This effective meeting management device makes video conferencing run more smoothly, especially with a large group, but it must be activated and monitored by the host.Pro Tip: For meetings of six to ten people, sometimes the old-fashioned raising of your physical hand may be the best option. But it's up to the meeting host. Ask them what they would prefer, and follow that. 13. Don't Record the Session or Take Photos Without Prior PermissionIn this case, not sharing is caring. The "sharing culture" made popular through social media has little place in video conferencing. Before recording a meeting or capturing a screenshot of the participants, always ask for consent in advance from the full roster of attendees. Knowing that a video conference will be photographed or recorded could have a bearing on what others are willing to discuss.Manage Yourself14. Minimize DistractionsWhile de-activating audio and video features can keep distractions from affecting the other participants, you will need to manage noise and disruptions on your end to give your full attention to the meeting.Move out of high-traffic zones in your home, keep your door closed, and ask family members to be considerate.15. Save Snacking for LaterSave snacking for later—or earlier. Eating while on video conference is a no-no. Munching in front of the group while close to the camera—as you are when video conferencing—subjects the participants to an up-close and (too) personal view of your food consumption process.However, it's perfectly fine to sip quietly from a glass of water or cup of coffee or tea. If the meeting threatens to last for more than two hours, you may want to ask the host in advance to schedule a five-minute break at the halfway point.Final ThoughtsEven though bosses are now beginning to ask workers to spend some of their workdays on-site, up to 80 percent will permit employees to work remotely at least part of the time, which means more video conferencing in your future. Mastering these video conferencing etiquette tips will help you dial in—as well as dial back—your participation and demonstrate your unwavering level of engagement to the team.Featured photo credit: Chris Montgomery via unsplash.com which of the following are all permanent accounts

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